# **Extend Automatic Stay - Motion to**

#### **Instructions:**

**Select** *Bankruptcy and Adversary* 

**Select** *Motions/Applications* 

**Enter** case number

**Verify** case number is correct

Select Document Event: Extend Automatic Stay

**Insert** "Notice" if the document is titled Motion and Notice

### **Select** Party

■ Party filer not listed, Add/Create New Party

## Browse, Verify and attach the correct pdf file

■ Add attachments, if applicable

**Enter** additional text if necessary

### **Review Docket Text for accuracy**

Warning!! Verify entry is correct before submitting.